

An die
Betreuerin PhD-Reisetopf
Dr. Lena Lehmann
Präsidialbereich/Gebäude 38
Werner-Heisenberg-Weg 39
85577 Neubiberg

Application for PhD Grant

Umlauf

Betreuung PhD Reisetopf

Datum/Unterschrift

Leitung PräsBe

Datum/Unterschrift

Leitung ZV I.2

Datum/Unterschrift

Kanzler

Datum/Unterschrift

(Academic title) First name, last name Telephone

Department, institute

Describe the connection between the trip and your doctoral thesis/habilitation. Explain your planned contribution (lecture, poster, other contribution format).



Information on the trip

Name of the event

Venue of the event

Date of the event

Planned date of travel

Germany (maximum grant € 900)

EU, EFTA (Switzerland, Norway, Iceland, Liechtenstein), UK (maximum grant € 1,200)

Other countries (maximum grant € 1,700)

Expected expenses

Travel costs €

Accommodation expenses €

Travel costs at place of work €

Participation fee €

Daily allowance (see ARVVwV) €


Other _____ €

Other _____ €


Costs in total €


To be completed by the applicant

Please confirm:


I hereby confirm that I am employed by UniBw M on the basis of an employment contract or that I have been seconded or transferred to UniBw M on the basis of a current personnel order. 

I hereby confirm that I am doing my doctorate/habilitation at UniBw M or that I am pursuing a cooperative doctorate at UniBw M.

I hereby confirm that I have not received any travel funds from the PhD travel pot in the year of travel. 

There is no possibility of funding through other means/funding bodies (e.g. third-party funds, overhead, dtec.bw, external funds). 



The dean is informed about the use of travel funds.

The confirmation of acceptance is enclosed (eg. invitation letter). 

Is the doctoral/postdoctoral project connected with a third-party funded project?

Yes Specification BA Nr.: _____ 

No

I undertake to comply with the "Ordnung zur Sicherung guter wissenschaftlicher Praxis und für den Umgang mit wissenschaftlichem Fehlverhalten an der UniBw M" 
(OSiGWIP, Regulation to ensure good academic practice and for dealing with academic misconduct at the Universität der Bundeswehr München) in the currently valid version.
I will send a travel report at the no later than 6 weeks after the end of the trip. 
I hereby declare that the information I have provided is correct and complete.

Place and date Applicant's signature

To be completed by the supervising professor

Please confirm:

The trip is professionally related to the doctorate/postdoctoral thesis.

I hereby approve of the application.

Name _____

Place and date Supervising professor's signature

The application must be submitted in paper form together with the acceptance confirmation.

Last update: 11.11.2022